

Creativity & Abundance BDA - Business Meeting Format

20-minute Business Meeting. Ask for a timekeeper.

1) Open with the 'We' version of the Serenity Prayer

Because this is a small meeting, the chair can make motions; and when votes are needed, we generally just ask, "Is anyone opposed?"

2) Group Officer Reports

- Recording Secretary reads the notes from the previous meeting
- Treasurer Report
- Meeting Scheduler Report
- Speaker Seeker Report
- Intergroup Rep Report
- Website Manager Report
- Facebook Page Admin Report

3) Elections - In March, June, September, and December for 3-month positions

1. **Meeting Chair** (Qualifications: 1 year solvency, 2 PRMs, Has attended at least 9 of our meetings in the past 2 months)
2. **Meeting Scheduler** (1 year position - elected annually in December)
3. **Speaker Seeker**
4. **Business Meeting Chair**
5. **Recording Secretary**
6. **Intergroup Rep** (attends the virtual intergroup meeting on the 2nd Thursday of each month from 8pm-9:15pm Eastern and gives us a 1-3 minute report at our monthly business meeting – see DATIG zoom meeting on the DA meeting schedule)
7. **GSR** (DA Service Manual suggests 1-3 year service term and maximum of 2 consecutive terms)

***Treasurer, Website Manager & Facebook Page Admin** (do not rotate unless needed)

4) Old Business - anything tabled from previous meetings

5) New Business

6) Close with the 3rd Step Prayer:

God, I offer myself to Thee-

To build with me and to do with me as Thou wilt.

Relieve me of the bondage of self,

That I may better do Thy will.

Take away my difficulties,

That victory over them may bear witness to those I would help

Of Thy Power, Thy Love, and Thy Way of life.

May I do Thy will always!